



Motor Vehicle Division

36-0100 R07/15 azdot.gov

Mail Drop 546M
Vehicle for Hire
Motor Vehicle Division
PO Box 2100
Phoenix AZ 85001-2100
602-712-5948

VEHICLE FOR HIRE APPLICATION

A.R.S. §41-2091

Business Name				BMF # (If Issued)			
Physical Location			City			State	Zip
Contact Name		Phone		Fax		Email	
Owner/Licensee Name (Individual or Legal Entity) Corp, LLC		Billing Address		City		Zip	
Billing Phone		Billing Fax		Billing Email			

THE INFORMATION BELOW IS BEING SUBMITTED FOR: ☐ NEW BUSINESS

☐ REPLACEMENT DECALS

NEW TAXIS, Copy of
Placed in Service Report
(ISR) Shall be Attached or
provide ISR if Submitted
online

	ACTION	VEHICLE USE CODE	VEHICLE IDENTIFICATION NUMBER (VIN)	LICENSE PLATE	INSURANCE ACORD ATTACHED	REGISTRATION ATTACHED	ISR ATTACHED	ISR # (IF SUBMITTED ONLINE)
1					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
2					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
3					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
4					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
5					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
8					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10					<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

ACTION R: Renew Vehicle License
A: Add Vehicle to Fleet
D: Delete Vehicle from Fleet

VEHICLE USE CODE T: Taxicab
L: Livery
Limo: Limousine

PREFERRED COMMUNICATION METHOD

☐ FAX

☐ EMAIL

☐ PHONE

OWNER/LICENSEE: I will abide by Arizona law pertaining to device use and licensing specified in A.R.S. Title 41, Chapter 15 and A.R.S. §28-4033 and I am subject to civil penalty if a violation occurs (A.R.S. §41-2115). I certify that all of the information provided in this application is true, accurate and complete and that I am in compliance with the signage requirements of A.R.S. §41-2096 (A), (C), the insurance registration requirements of A.R.S. §41-2091 (K), and criminal background, drug testing, and vehicle maintenance requirements of A.R.S. §41-2097 (A), (B).

OWNER/LICENSE (Please Print)	SIGNATURE	DATE
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Application Process:

Pursuant to A.R.S. §41-1079, the following information describes the vehicle for hire application process.

A license is required for any Vehicle for Hire to be in business. To obtain a license you must:

1. Fill out and submit your application along with Required Documents
2. Receive vehicle decals
3. Pay necessary invoices for licensing

REQUIRED DOCUMENTS WITH APPLICATION SUBMITTAL:

The following table describes the forms and required documents that must be submitted to the Department as part of the application for a Vehicle for Hire License.

DOCUMENTS REQUIRED	New Business	Vehicle Renewal/ Addition	Vehicle Removal
Application form (#36-0100 Vehicle For Hire)	√	√	√
Authorized Presence Documentation (#96-0560)	√		
Copy of a valid driver license issued by the state of Arizona (both sides)	√		
Valid Arizona Commercial Vehicle Registration	√	√	
Proof of commercial vehicle insurance, the "ACORD", with the meeting the insurance limits in A.R.S. §28-4033(2)	√	√	
Copy of the Placed in Service Report from the Registered Service Representative (RSR) for the installation of the new meter, date within the past 30 days (new taxis only)	√	√	

INSTRUCTIONS FOR COMPLETING THE VEHICLE FOR HIRE LICENSE APPLICATION:

1. Provide the business name, preferred company contact name, physical location address, and BMF number.
2. Provide the Owner/Licensee name, phone number, and email address.
3. Provide the company billing address, phone number, fax (if applicable), and email information. If the information is the same as previously indicated you may note "same as above".
4. Use a separate line to provide the required information for each Vehicle for Hire. For Taxi additions, a copy of the taximeter Placed in Service Report (ISR) is to be submitted with your application if the information has not already been submitted by the RSR.
5. Additional forms can be used when there are more than 10 devices. Indicate the number of total pages, where indicated at the lower right of the form.
6. Fee: Taxi linear measuring devices \$24.00.

VIOLATIONS AND ENFORCEMENT ACTION: The device Owner/Licensee is responsible for the accuracy of the device. A civil penalty may be issued to the Licensee if the device is inaccurate.

The Department will review the application and process it according to licensing time frame rules per AAC Article 1, Table 1. The Department will make every effort to respond to all applicants within 24 hours (excluding weekends and state holidays).

For questions, please contact the Department at 602-712-5948. For more information regarding application requirements and compliance requirements, go to <http://azdot.gov/vehicleforhire> under the heading Business Vehicle for Hire Licensing.

The following portions of A.R.S. § 41-1030 are provided for your reference:

- B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorized the requirement or condition.
- D. This section may be enforced in a private civil action and relief may be awarded against the state. The court may award reasonable attorney fees, damages and all fees associated with the license application to a party that prevails in action against the state for a violation of this section.
- E. A state employee may not intentionally or knowingly violate this section. A violation of this section is cause for disciplinary action or dismissal pursuant to the agency's adopted personnel policy.
- F. This section does not abrogate the immunity provided by section 12-820.01 or 12-820.02.